



**CRISIS CENTER, INC.**  
**SANE ASSISTANT NURSE MANAGER (Night Shift)**

**POSITION PURPOSE/SUMMARY:** The SANE Nurse Manager is responsible for all aspects of the Night Shift services that make up the 24/7 service model. The Nurse Manager will oversee staffing, fielding phone calls, providing forensic examinations, ensuring quality services for survivors, record keeping and administrative duties, and follow up services,

**DUTIES AND RESPONSIBILITIES:**

- Ensures that quality services are provided for survivors of sexual assault.
- Oversees night shift operations including hiring and scheduling on-call nurses for clinic duty; supervising on-call nurses; developing and maintaining protocol for clinics and services; providing direct medical services to survivors and working with law enforcement and area hospitals to ensure effective use of SANE services. This will be done under the supervision of the SANE Coordinator.
- Represents SANE to law enforcement, the District Attorney's Office and local Emergency Departments through in-services and trainings, mailings, and phone contact.
- Ensure that survivors receive prompt, proper, and effective treatment through the in-house SANE clinic to include providing services within 45 minutes of survivor call.
- Maintains accurate files on all clients served by SANE during the night shift.
- Co-facilitates the training of Sexual Assault Nurse Examiners in service area.
- Collects evidence from sexual assault survivors as part of the sexual assault response team, provides prophylactic treatment following an established medical protocol and provides nursing care as regulated by the Alabama State Board Nursing and SANE policies and procedures.
- Maintains a current Alabama State License as a Registered Nurse. Renewed Licenses must be presented to the SANE Coordinator annually.
- Maintains a current certification in CPR for Healthcare Providers.
- Provides documented evidence of education in the principles and skills of advance nursing practice as related to SANE practice.
- Demonstrates knowledge of the psychological and emotional forces affecting survivors of sexual assault and their significant others.
- Demonstrates the ability to exercise sound judgment when evaluating situations and making independent decisions in a crisis filled atmosphere.
- Demonstrates the ability to communicate verbally/in writing with a knowledgeable manner.
- Is familiar with all materials and equipment required for procedures performed at SANE and adheres to all Policies and Procedures.
- Other duties as assigned.

Pay Range: \$68-72,000

Interested applicants should send resume and cover letter to SANE Program Coordinator Angie Trimm: [atrimm@crisiscenterbham.org](mailto:atrimm@crisiscenterbham.org).