



# CRISIS CENTER

## Mobile Unit Rape Response Counselor Position Description

### **PURPOSE**

Primary purpose of the Mobile Unit Rape Response Counselor is to provide advocacy and counseling to primary and secondary victims/survivors of sexual assault. This will primary be done through a Mobile Unit reaching a four-county service area. This is a part-time position.

### **POSITION SUMMARY:**

The person in this position will accompany the Mobile Unit to provide advocacy and counseling to residents of Jefferson, St. Clair, Walker, and Blount Counties. This person will provide crisis counseling to victims/survivors and secondary survivors of sexual assault and medical advocacy to victims/survivors seeking acute and non-acute services from SANE.

### **ATMOSPHERE**

Conducts self in a professional manner at all times as a representative of the agency and makes every effort to perform duties in an efficient and well-organized manner.

### **WORKING RELATIONSHIPS**

1. Reports directly to the Rape Response Counselor.
2. Reports periodically to the Rape Response Coordinator.
3. Reports periodically to the Executive Director.
4. Works closely with all staff members to ensure that all programs complement each other in philosophy, policy, and procedure.

### **QUALIFICATIONS**

Master's Degree in Counseling or Social Work. Must be licensed or eligible for licensure.

### **DUTIES AND RESPONSIBILITIES**

1. Ensure quality crisis intervention services are provided to primary and secondary survivors of sexual violence in Jefferson, Blount, St. Clair, and Walker counties.

2. Travel to outlining counties weekly to build resources and provide direct services fo2/r clients.
3. Work cooperatively with Rape Response staff in making decisions concerning the development and growth of crisis intervention services. Follow through on implementing these plans within the time frame established.
4. Maintain case file on each client served to include documentation of contacts and services offered/delivered. Ensure documentation meets funding requirements.
5. Provide crisis counseling to survivors and secondary survivors of sexual assault.
6. Aid clients in developing goals and objectives for counseling.
7. Document client progress in clear and concise notes that specifically address goals and objectives.
8. Develop and maintain referrals to assist clients with obtaining services to help meet other social and personal needs.
9. Provide crisis intervention counseling and appropriate referrals to primary and secondary survivors who utilize the Mobile Unit.
10. Document accurate statistics of all services provided.
  
11. Performs other duties as requested by Rape Response Counselor, Rape Response Program Director, and/or Executive Director of the Crisis Center, Inc.

If you are interested in applying for this position, please email cover letter and resume to Heather Wade at [hwade@crisiscenterbham.org](mailto:hwade@crisiscenterbham.org) by March 3, 2023.

