



CRISIS CENTER

CRISIS CENTER, INC. POSITION DESCRIPTION Clinical Director- Crisis Services

POSITION SUMMARY:

This full-time position provides supervision and direction to all clinical staff and coordinators of crisis programming. The position is located at the Crisis Center in Birmingham, Alabama.

ATMOSPHERE

Always conducts self in a professional manner as a representative of the agency and makes every effort to perform duties in an efficient and well-organized manner.

WORKING RELATIONSHIPS

- Reports directly to the Executive Director.
- Works collaboratively with the Crisis Center administrative staff: Director of Development and Communications, Director of Administration, Executive Director.
- Reports as needed to the Board of Directors.
- Supervises Crisis Services Staff.
- Works closely with all staff members to ensure that all programs complement each other in philosophy, policy, and procedure.

QUALIFICATIONS

- Master's Degree in Social Work, Counseling, or a related clinical mental health field, and has a minimum of 5 years supervisory experience. **Must be licensed in field of study.**
- Comprehensive knowledge of the social services/direct service/non-profit community with a particular focus in the areas of suicide intervention and prevention, sexual violence, crisis intervention, substance use disorder, and mental health services.
- Strong commitment to supporting a diverse staff and clientele.
- Strong writing, communication, and interpersonal skills.
- Demonstrated experience in administration, leadership, and supervision.

- Experience and knowledge working with non-profits/human services agencies.
- Demonstrated experience in fundraising, grant writing, and donor solicitation programs.
- Experience in innovative program development.

MAIN DUTIES AND RESPONSIBILITIES

- Supervises all Crisis Programming staff, including Crisis and Suicide Line, U Talk, Senior Talk Line, Rape Response, and Recovery Resource Center.
- Effectively responds to crisis situations and employs problem-solving and decision-making skills to resolve crisis situations and/or address critical and unexpected situations.
- Engages in best practices in service delivery for all agency program and services.
- Develops, implements, and enforces policies and procedures for crisis programs and staff.
- Aids in the development of programmatic goals, objectives, and tasks.
- Seeks funding new funding opportunities for crisis programs.
- Maintains and keeps volunteer training curricula up to date.
- Assists program coordinators with accreditation, site visits, and standards reviews.
- Provides clinical supervision to counseling staff and interns.
- Assists in grant writing and grant management for all programs.
- Represents the Crisis Center at local, state-wide, regional, and national meetings.
- Provides training, outreach, and awareness programming to community members, agencies and organizations, and partners.
- Coordinates and maintains staff/volunteer in-service schedule.
- Provides direct service delivery, as needed.
- Other duties as assigned.

If interested, please email cover letter and resume to Meg McGlamery, Executive Director, at mmcglamery@crisiscenterbham.org by Friday, December 17, 2021.

